



## Professor Dr Max Cloëtta Foundation Medical Research Positions Guidelines

The Professor Dr Max Cloëtta Foundation finances medical research positions at Swiss University Clinics and Institutes. The 'Cloëtta posts for medical research' are destined for fully trained and independent researchers, particularly inasmuch as they may be considered for positions still to be created or to become vacant. The aim of the funding is to support the beneficiaries in obtaining a permanent professorship. By creating long-term research posts, the Professor Dr Max Cloëtta Foundation wishes to counteract the threatening lack of young researchers in Switzerland. Within this financial scheme, the Universities, Clinics, or Institutes remain the employers.

The following **conditions** shall apply:

1. The posts shall be open to researchers with clinical and/or experimental experience, who have already distinguished themselves. Refusals need not to be justified by the Professor Dr Max Cloëtta Foundation.
2. Generally, candidates shall not be older than forty years.
3. The supports shall be granted for five years at most. An extension for a further period of 2 years is extremely rarely provided.
4. The beneficiaries of Cloëtta research positions shall:
  - a) Devote 100% of their time to research if they are basic scientists (with the exception of time needed for institutional teaching responsibilities); clinical researchers should devote at least 70% of their time to research.
  - b) Be attached to a University Clinic or an Institute and be assigned to clinical activities, teaching, or practicing there for their remaining work time.
  - c) Be granted the status and title of Assistant Professor or an equivalent position at their institution/s for the duration of the contribution.
5. Beneficiaries shall be held to submit a brief report to the Foundation on the scientific progress of their work on an annual basis. The report shall also state clearly how much time has been dedicated to research activities. At the end of the term of support, extensions included, the beneficiary shall be obliged to submit a final scientific report to the Foundation.
6. The salary of beneficiaries should be equivalent to the level of a local assistant professorship or an equivalent position. The Foundation determines the amount of the salary in consultation with the university research institution employing the beneficiaries. The Foundation may stipulate a maximum salary.

In the case of fellowships in the field of clinical research, the Foundation will cover the full salary for the work percentages on research and teaching. The remaining salary component for clinical activity is borne by the clinical unit of the university research institution. The shares are to be shown in the application.

For the sake of simplicity, the Foundation will pay the equivalent of the legally owed employer contributions according to AHVG/IHV/EOG, BVG, AVIG and UVG as well as any family or other local allowances in the form of a lump sum. The Foundation will be guided by the SNSF's flat rates for social security contributions. In the financial reports (see 7.), the social security contributions must be settled with the actual costs incurred.

The remittances shall be made by the Foundation on an annual basis to the administration of the University, Clinic or Institute responsible for correct settlement of social security contributions and insurance fees.



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7. Beneficiaries shall submit yearly to the Foundation (by March 31<sup>st</sup> at the latest) a financial report for the past calendar year. This account must show the relevant details on the salary as well as on social security contributions paid by employer and employee. Additionally, the Foundation reserves the right to directly contact the administration of the respective University, Clinic, or Institute for more detailed information. After acceptance of the financial report by the Office, the Foundation shall inform the beneficiaries as to whether a possible balance is to be settled. Balances in excess of CHF 5000 are paid out or claimed. Balances below CHF 5000 are carried forward to the next year.  
  
If, despite a reminder, the annual financial report is not duly submitted to the Foundation, any right for compensation will expire without further delay.
8. Applications for Cloëtta research positions shall be submitted to the Foundation by the administration of the respective University, Clinic or Institute. The appraisal of the applications shall be made by the Foundation, at whose discretion experts may be consulted.
9. In case of vacancies of academic positions, the beneficiaries of Cloëtta research positions are expected to apply for them. At the latest after termination of the terms of support, whenever possible, they shall be integrated in the institutions to which they are attached.